

CLEANING SERVICES ORDER

Please submit and make a payment before: _____

This form must be completed and submitted before deadline to
Customer Services Department, Royal Paragon Enterprise Co.,Ltd.(Head Office)
991 Rama 1 Road, Pathumwan, Bangkok 10330
Tel: (662) 610 8011
Tax ID No. 0105549030305

Contact Name : _____ Telephone No : (662) _____ Email : _____

Event Name : _____ Event Date : _____

Company Name : _____ Booth No. : _____

Name (Mr./Mrs./Miss) : _____ Email : _____

Issue Tax Invoice on behalf of : Juristic person(please indicate Tax ID No.) _____
 Natural person(please indicate Passport No.) _____

Address of Tax Invoice : _____

Telephone No. : _____ Facsimile No. : _____

Delivery Address : Same as above.
 Please indicate address : _____

Date	Shift			Type 1		Type 2		No. of Order (Person)	Amount (Baht)
				All Day Service		Before & After Show Service			
	01.00-10.00*	07.00-16.00*	16.00-01.00*	Service Fee/Person/9 Hrs. (Baht)	Before Deadline	After Deadline	Before Deadline		
				<input type="checkbox"/> 1,210.-	<input type="checkbox"/> 1,540.-	<input type="checkbox"/> 970.-	<input type="checkbox"/> 1,260.-		
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Remark:

* Service hours for all day service is separated into operations time 8 hours and free time 1 hour.
Overtime charges of Baht 170.-/Person/hour is applicable after 9 hours. (not exceeding 2 hours)

Subtotal	
7% VAT	
Grand Total	

**Service hours before & after show ; 2 hours before show & 1 hour after show respectively and available on showdays. (no service on move-in and move-out day.)

Terms & Conditions

1. **Booth cleaning service includes:** floor cleaning with a vacuum cleaner, mop, broom, empty and clean all waste paper bins and ashtray, wiping counter. **Booth cleaning service does not cover removal of oil spillage, paints and other liquids deposited on the floor, walls and other surfaces.**
2. **Placing of Orders:** Orders will only be accepted when made in writing and accompanied with full payment by :
 - Cash, Company cheque or Transfer before _____ in favor of :
A/C Name: Royal Paragon Enterprise Co.,Ltd. A/C No : 061-8-88030-3 (Current Account)
Bank's Name : Kasikorn Bank, Siam Paragon Branch, SWIFT Code : KASITHBK
and please submit a copy of evidence of your payment to E-mail : _____ before _____.
3. Any Transaction fee and/or bank charge will be responsible by exhibitor.
4. Please apply the exchange rate on the payment date.
5. **No. of cleaner in stand depends on space size as below :**
 - 9-50 sq.m. (1 pax)
 - 51-100 sq.m. (2 pax)
 - 100 sq.m. up (3 pax)
6. **On-site order:** Service may not be provided.
7. **Alterations to Orders:** Alterations made in writing to any order after _____ will be handled as a late order.
8. **Cancellation of Orders:** Cancellation of orders will only be accepted when made in writing to Customer Services Department before _____. Late cancellation of order after _____ is subject to a charge at a half of Before Deadline Rate.
9. Royal Paragon Hall is entitled to add, alter, or amend these terms and conditions at its sole and absolute discretion without prior notice.
10. Please scan the QR Code below to see the full version of our privacy policy.



(Signature) : _____ Requested By : _____ Date : _____	(Signature) : _____ Acknowledged and Confirmed By : _____ Date : _____
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